

**Board of Zoning Appeals Meeting Minutes**  
**Thursday, January 24, 2013**

**Present:** Richard Bochette, Board of Zoning Appeals  
Angelia Kinley, Board of Zoning Appeals  
Chasity Sanders Avinger, Zoning Administrator

**Absent:** Chip Davis, Board of Zoning Appeals  
Anne Felder, Board of Zoning Appeals  
Robert "Edgie" Ketcherside, Board of Zoning Appeals

**I. Call to Order**

Zoning Administrator Chasity Avinger called the meeting to order at 6:00pm.

**II. Approval of Minutes**

There were no prior minutes to approve.

**III. Special Guest OR Public Request**

There were no special guests or public requests on the agenda.

**IV. Old Business**

There was no old business.

**V. New Business**

**A. ELECTION OF A CHAIRMAN/CO-CHAIRMAN**

Zoning Administrator Chasity Avinger noted that the Board needs to elect a Chairman and Co-Chairman for the upcoming year. Because a quorum was not present, no action was taken.

**B. TRAINING UPDATE**

Zoning Administrator Chasity Avinger reminded members that state statute requires all members of the Planning Commission to meet certain training standards. She noted that newly sworn-in members must attend a 6-hour orientation training. All members must attend a 3-hour continuing training session each year.

Avinger noted that new members Richard Bochette and Angelia Kinley attended their orientation trainings. Members Chip Davis, Anne Felder, and Edgie Ketcherside attended the 3-hour continuing training class.

**C. MEETING PROCEDURES**

Zoning Administrator Chasity Avinger presented the Board with proposed meeting procedures for the upcoming year. The procedures mirror those of Town Council, with limited changes. Because there was not a quorum present, no action was taken.

**VI. Adjournment**

Zoning Administrator Avinger adjourned the meeting at 6:20pm.

Respectfully Submitted,

Chasity Sanders Avinger, Zoning Administrator